



Kirby Muxloe Primary School

Key Information for Parents and Carers

Start & End of the Day

Once on site, children go straight into their external classroom doors. Children in Y2 to enter via white doors near the pirate ship and leave via the hall side doors. Children in YR - Y3 to be handed over personally to parents/ carers. If somebody new is picking up, you must inform the teacher otherwise your child will not be released to them.

Y4/5/6 will generally enter the 2 storey block via the main doors and will be encouraged to enter and exit the site on their own. Please let your child's teacher know if your child is walking home on their own.

Morning		Afternoon	
Site Gates Open & Children start arriving	8:30	Site Gates Open & children are dismissed	15:00
Site Gates Close	8:40	Site Gates Close	15:10
Register	8:45		

Late Arrivals:

Any child arriving after 8:40 will need to walk/ be brought round to the main front entrance. Please do ensure your child gets to school on time as it has a big impact to their start to the day and they often miss vital early learning activity.

Uniform and Equipment

School Uniform

All children will be expected to wear uniform in accordance with the school's policy, which is regularly shared and is available on the school's website. We are continuing to allow children on PE days to come in wearing plain PE kit (not football shirts/ casual wear) and wear for the whole day. If swimming, they should wear their school uniform and bring swimming kit to change into.

What children can bring from home

Bag (if really needed and only as big as necessary) coat, book, snack, water bottle & packed lunch only (no pencil cases).

Children can bring in sweets for birthdays but these must be individually wrapped.

Children are not to bring in toys.

Home School Communication

School Website

The school website address is: www.kmprimary.org

It includes a variety of information for parents and carers, including:

- Policies & procedures
- Dates and latest news
- Helpful guides and information

Contact from School to Home

General information and updates will be sent to you via the Weduc app. This will include letters about events, dates and individual messages about your child. You may also receive a phone call from school staff and occasionally other messages. Whilst we use Tapestry in Reception and Seesaw for homework and digital learning, we do not use them for contacting parents and carers.

Contact from Home to School

If you want to convey a very quick piece of information to your child's teacher, you can catch them in the morning or leave a message via the school office.

If you want to talk to a member of school staff about something that requires a longer conversation, please phone/ email the school office. It will generally not be possible for a member of staff to speak to you immediately due to the fact they will most likely be in class or engaged in other pre-planned activity, but the relevant member of staff will respond to you as quickly as possible. Giving as much information as you can to the office team member will help speed this up. As stated above, Tapestry and Seesaw are only for recording learning. Please do not send messages to staff via this platform as they will not be responded to.

Ongoing Infection Control

Following the removal of specific school's guidance for managing Covid 19, we have relaxed almost all measures in school related to this. We will continue to champion hand washing and will ventilate frequently as well. NHS Guidance can be found at: <https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/when-to-self-isolate-and-what-to-do/>

In line with this, whilst there is no expectation for routine testing, if a test result is obtained, the guidance is that children remain away from school for 3 days. Children with a high temperature or feeling generally unwell are also advised to stay home until better.